**CSE3PR - Week 4 Team** **Meeting Agenda (29/03/19)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Present | Chair | Notes |
| Michael | X |  |  |
| Joel | X | X |  |
| Luis | X |  |  |
| Remi | X |  | X |
| James | X |  |  |

**Sprint Review**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Item** | **Time** | **Person** | **Description** | **Notes** |
| 1 | 17 | All | Research and Findings | Feedback from individual research |
| 2 | 8 | Joel/All | Hardware setup | Status update on setup and current issues |

**Sprint Retrospective**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Time** | **Person** | **Description/Notes** |
| 3 | 5 | All | Current challenges & problems |
| 4 | 5 | All | Current achievements |
| 5 | 5 | All | What needs to change? |

**Sprint Planning**

|  |  |  |  |
| --- | --- | --- | --- |
| **Item** | **Time** | **Person** | **Description/Notes** |
| 6 | 10 | All | Continued Research into LoRaWAN, PowerBI, Microsoft Azure and emphasis on Python |
| 7 | 5 | Joel/Michael | Continued hardware setup and troubleshooting current issues |
| 8 | 2 | Michael | Set up Confluence |